

# The Lakehouse

## Package Amenities



## Pre-Event Planning

Use our planning packet posted here on our website to help guide you in your planning process. It will include information and questions regarding your event, timeline, vendors and floorplan options. We require that you or your wedding planner submit the completed packet to us 1-3 months prior to your event so that we can review and finalize any updates.

## Day-of Venue Manager

We will assign a day-of manager 2 weeks prior to your event. They are available for the 30 minute ceremony rehearsal and to make sure the details from your planning packet are executed on your big-day. They are available 3 hours pre-event to direct staff, execute floorplan, vendor set-up/deliveries and 1-hour post-event for breakdown. We encourage you to hire a wedding planner if you need additional help in your process.



*Create your story  
with us!*



## Tasting

Once you have signed your contract, RSVP to our tasting via our website.

## Rehearsal for Ceremony

Use the Celebrate Planning section of our website to see your rehearsal time options and check availability with your manager.

## Photo Ops

Scheduled access to our gorgeous grounds for engagement sessions, bridals, and day-of. Check with manager for availability.

## Ceremony

The most important part of the day - overlooking the Mandeville Lakefront, our front trellis for large weddings or upstairs balcony for petite weddings, offer the perfect setting to start your story and exchange your special VOWS.

Your venue manager will assist with vendor communication, timing, line-up, processional and recessional - 1/2 hour for guests arrival and seating and 1/2 hour for ceremony service.

Consider sunset and lighting when picking your ceremony time. We recommend you speak to your photographer.

While the balcony is covered, use of the side courtyard for the ceremony is available for a \$500 upcharge which includes a flip to reception - a tent must be rented directly through a rental company.

*Together is great place to be*



## Post Ceremony

We will direct your guests along our pathway to the Pavilion to begin the reception with hors d'oeuvres and cocktails if you choose. Our beautifully-arched porch, indoors, the front-side yard, gazebo, and historic well and fountain all become yours for bridal and family pictures. Guests can enter through front door for smaller parties.



## Reception

You and your guests will be in awe of our newly constructed 2600 sq ft Pavilion designed specifically to compliment the historic architecture of Maison Lafitte. Lit by glimmering grand chandeliers and seamlessly connected to our charming indoor space, our ambiance offers a classic setting to wow your guests with an unforgettable event. 3-hours pre-event for floorplan, décor, florals, and vendor set-up/deliveries, 3-hour event, and 1-hour post-event breakdown. **You can add-on an extra hour of reception for a \$500 venue rental fee and a \$1000++ bar minimum.**



# Your event includes



## Planning packet

It is very important that you read through and fill in the planning packet. We are happy to answer questions and discuss things along the way, but you are responsible for making sure the packet is filled out in its entirety and turned in at least 1 month prior to your event.

## On-site venue manager

Your venue manager will be assigned for your event 1 week prior and will use your planning packet to execute your timeline, oversee your floorplan set-up, and be the liaison to your vendors or wedding planner if applicable.

## Cake Cutting

We will cut the cakes in our kitchen and tray-pass to your guests. We use upscale acrylic disposable plates and silverware for the cake. We also provide champagne flutes for a bridal party toast during the cake cutting if requested. We include 1 bottle of complimentary champagne for the cake cutting.

## Catering Equipment

We use all real plates and silverware for buffet food stations. We use linen-like dinner napkins, unless a plated meal where we use white linen napkins. We use all real glassware for the bars, for large events over 150 guests we may switch to hard acrylic towards the last hour of your event. We use black cocktail napkins.